Places for Everyone

Application Guide - Concept

Places for Everyone

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Contents

Applicant Guidance - Concept Introduction

Welcome to Places for Everyone. This guide is for organisations who wish to make an application for Places for Everyone funding to deliver the Concept Stages (0-2) for active travel infrastructure projects.

Concept Stages include the development of a robust business case supported by evidence, exploration of options and possibilities based on the local area and community, and the development of a concept design to be taken forward.

Please use this guide to find out more about Places for Everyone as a programme, what is required at the Concept Stages, and how to make an application.

Programme Overview – Places for Everyone

Purpose

Places for Everyone is an infrastructure grant fund and support programme for Scotland. We provide funding and support, to design and build active travel infrastructure across the country which encourages and enables people to walk, wheel[1] or cycle.

Places for Everyone aim and objectives

Places for Everyone **aims** to create safer, more attractive, healthier, and inclusive places which are enjoyed equitably by increasing and diversifying the number of trips made by walking, wheeling for everyday journeys.

Places for Everyone projects which will achieve one or more of the following **objectives**:

- Increase the number of everyday journeys made by walking, wheeling, or cycling.
- Support more trips to school made by walking, wheeling, or cycling.
- Improve physical and perceived safety for people walking, wheeling, or cycling.
- Make walking, wheeling, or cycling more inclusive for the project community, accounting for all protected characteristics.
- Improve the quality of current walking, wheeling, or cycling infrastructure.
- Positively impact areas identified by the Scottish Index of Multiple Deprivation (SIMD) as among the 20% most deprived.

What we fund

Places for Everyone funds infrastructure concepts, designs and construction projects which are delivered by partner organisations.

Projects must plan for the delivery of walking, wheeling, and/or cycling infrastructure in Scotland, which can include, but is not limited to, the following:

- o Feasibility studies
- o Concept designs
- o New or improved paths and footways for walking and wheeling
- o Protected cycleways
- o Experimental and trial infrastructure as part of the project decision-making process
- o Public realm improvements and placemaking (including blue and green infrastructure) provided it is linked to improving walking, wheeling, or cycling opportunities.
- o Improved junctions or crossings as part of a wider active travel project

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[1] Wheeling refers to any mode of wheeled transport, including, but not limited to, wheelchairs, mobility scooters, adapted bikes, handcycles and scooters.

- o 20mph schemes with physical speed restrictions (as part of a package of active travel infrastructure improvements)
- o Filtered permeability which is an urban planning concept that "filters out" through car traffic on selected streets to create a more attractive environment for walking, wheeling and cycling
- o Bridges and other structures
- o Interventions that enable access for all and enable equity and equality of opportunity in public space.
- o Projects that focus on improving walking wheeling and / or cycling infrastructure promoting equity of mobility.

The infrastructure should be focused on encouraging walking, wheeling, or cycling through a space which connects public areas and key places as part of everyday journeys, such as workplaces, schools, shops, and links to other transport modes.

As part of an infrastructure project, Places for Everyone will also fund:

- o Relevant activities that will support and encourage people to use the infrastructure and therefore create a bigger impact (referred to as behaviour change).
- o Monitoring to inform the project's development and measure its impact.
- o Engagement with the public and key stakeholders to inform and influence designs.

All of these are key deliverables for each Places for Everyone project. They are essential requirements as part of all funding stages.

Places for Everyone provides 100% funding for concept and design work.

Projects involving schools

Guidance has been published on "Designing for Children and Young People- Walking, wheeling and cycling". Places for Everyone particularly welcomes projects which will positively impact children and young people making everyday journeys, including to school.

Projects providing equity of mobility

Places for Everyone provides support to successful projects to ensure that infrastructure developed is inclusive and provides equitable access to walking, wheeling and cycling through both location and design. The Equality Impact Assessment (EqIA) is one deliverable which will support and evidence this work. Tools and resources to assist in the development of EqIAs are available on the **Sustrans Showcase website**.

Additional points are available within the Impact Scoring criteria for applications that demonstrate how the needs of groups most negatively impacted by poor existing infrastructure, and who have been historically excluded from transport planning decisions, will be prioritised. This includes, but is not limited to projects that focus on the needs of:

- o Women and girls
- o People of colour
- o LGBTQIA+ communities
- o People with disabilities or long-term health conditions
- o Areas of high deprivation and / or communities whose mobility needs have previously been overlooked

Design principles

All projects being delivered through Places for Everyone must adhere to a set of design principles.

They have been shaped around best practice for infrastructure delivery and should be used alongside recognised industry standards such as Cycling by Design. They are:

- Develop ideas collaboratively and in partnership with communities.

- Facilitate independent walking, wheeling, and cycling for everyone, including an unaccompanied 12-year-old.

- Design places that provide enjoyment, comfort, and protection.

- Ensure equitable access for all in public space.

> Equality means each individual or group of people is given the same resources or opportunities. Equity is offering differing levels of support based on individual need, to reach an equal outcome

- Ensure all proposals are developed in a way that is context-specific and evidence-led.

- Reallocate road space, and restrict motor traffic permeability to prioritise people walking, wheeling, and cycling over private motor vehicles2.

Projects in Rural Scotland

We fund projects across Scotland, including in rural locations. Sustrans is committed to supporting projects that demonstrate impact. The impacts of proposed projects are considered in terms of potential users throughout a scheme's catchment and the proportionate reach.

Where there are design constraints relating to rurality, there is no 'one size fits all' solution. Our team will collaborate with partners to find context-specific and evidence-led design solutions to take the project forward with reasonable adjustments where there is justification for departures from standards or design guidelines.

Quality Standards

All Places for Everyone projects featuring cycle infrastructure are expected to aim to achieve a high level of service for all users in accordance with the Cycling by Design framework (2021). However, in a minority of projects we understand it may not be feasible to deliver this, and in these circumstances, we will work with project teams to find evidence led and context specific solutions where it is safe to do so. Similarly, all projects featuring

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[2] In exceptional circumstances, Places for Everyone may consider projects where it is not technically feasible to achieve this specific criterion if all others are met and the impact of the proposal is deemed significant by Sustrans.

infrastructure for walking and wheeling should aim to achieve best practice and refer to guidance such as the Pedestrian Comfort Guidance for London and the recently published Walking for Everyone report, amongst others.

What we don't fund

There are certain pieces of infrastructure and certain types of projects that Places for Everyone does not fund. These include:

- o Projects which do not deliver active travel infrastructure
- o Projects which do not prioritise the Places for Everyone aim and objectives
- o Interventions only for cars/private motor vehicles – we will only fund traffic calming measures if they are part of a wider active travel project and can clearly be identified as having a positive impact on walking, wheeling, or cycling.
- o Bike hire schemes
- o Cycle parking as a standalone intervention
- o Other types of infrastructure such as buildings or parks
- o Projects that prioritise one active travel mode to the unacceptable or disproportionate detriment of others
- o Projects outside of Scotland

Eligibility Criteria - Who can apply?

Places for Everyone is currently accepting new applications from the following organisations in Scotland:

- o Local Authorities
- o Regional Transport Partnerships
- o National Park Authorities

Programme Overview – Stages and Stage Review

Due to the complexity of active travel infrastructure projects, Places for Everyone breaks down applications into three groupings – Concept, Design and Construction.

The Places for Everyone fund is open to new and next stage Concept and Design applications separately. Applications are assessed and considered by a panel to agree funding awards. These Decision-Making Panels decide funding awards with approval subject to conditions such as developing or completing stage deliverables from previous stages.
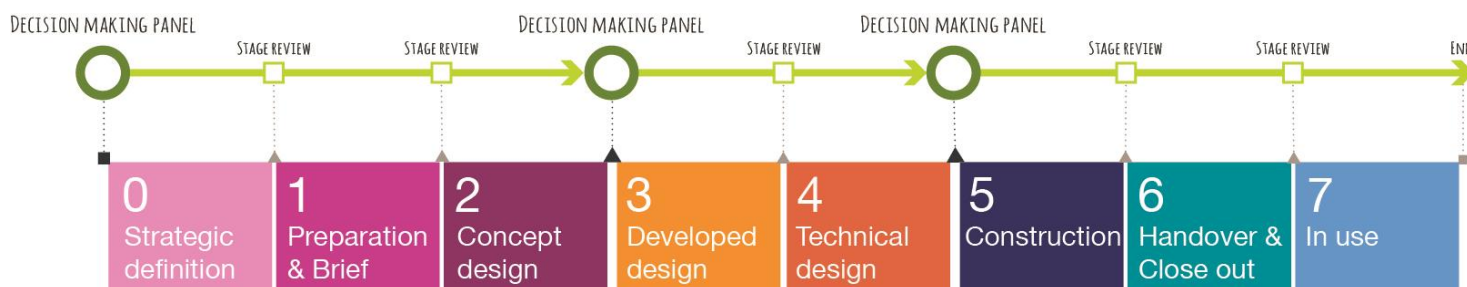
Throughout project delivery Grant Advisors will review deliverables and, with input from specialist teams, provide feedback until they are completed satisfactorily. Reviewing is an ongoing task throughout the project stage, followed by an end-of-stage assessment to consider the deliverables collectively which is subsequently reviewed by Grant Managers. Conditions or feedback may be provided to be completed as part of future stages.

Upon completion of Concept group stages, partners will be invited to apply for funding for the next stage grouping – Design (Stages 3-4).

Final grant claims for current stages will not be paid without evidence of stage deliverables having been completed satisfactorily.

Project Stage Groupings

Concept: development of a robust business case for the project, based on data and stakeholder feedback, exploration of early design options and agreement on a preferred option.
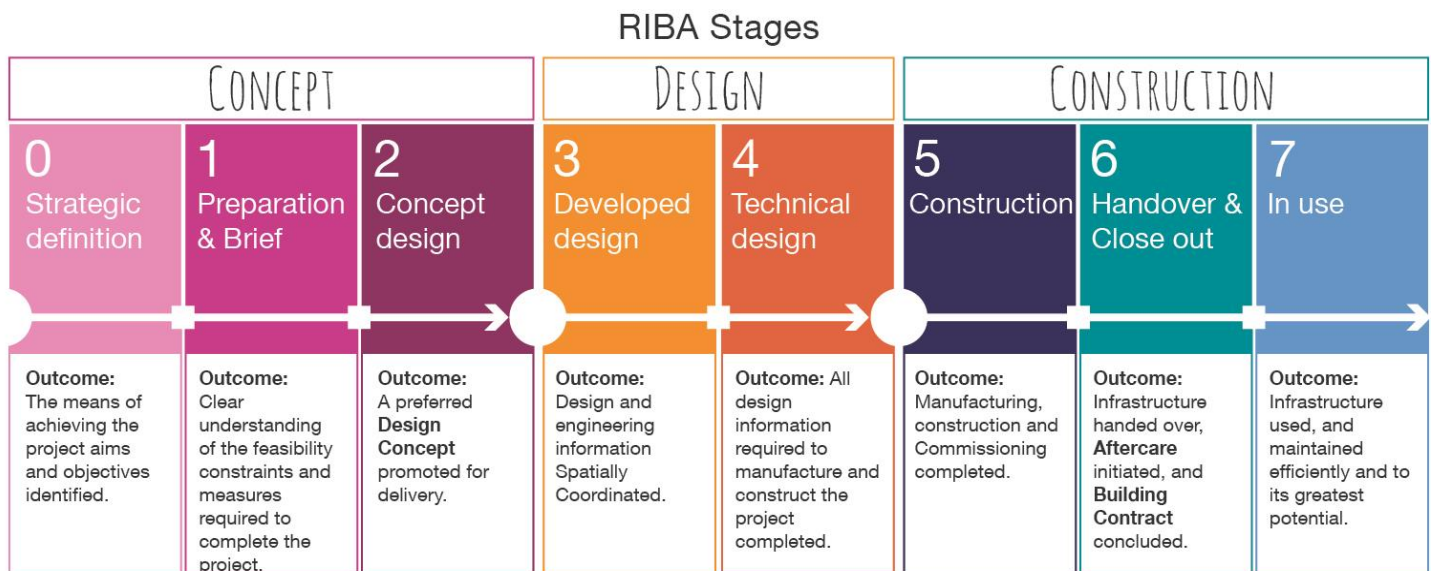
Design: Development of designs to a technical level, ensuring the project can be built safely and effectively.

Construction: Delivery of the project followed by monitoring to ensure that it has delivered the desired impact and outcomes

If you are unsure what stage your project may be at, please contact PlacesforEveryone@sustrans.org.uk

Royal Institute of British Architects (RIBA) stages

Places for Everyone expects projects to follow an eight-stage framework, based on the RIBA Plan of Work 2020 Overview,

RIBA Stages

CONCEPT			DESIGN		CONSTRUCTION		
0 Strategic definition	**1** Preparation & Brief	**2** Concept design	**3** Developed design	**4** Technical design	**5** Construction	**6** Handover & Close out	**7** In use
Outcome: The means of achieving the project aims and objectives identified.	Outcome: Clear understanding of the feasibility constraints and measures required to complete the project.	Outcome: A preferred **Design Concept** promoted for delivery.	Outcome: Design and engineering information Spatially Coordinated.	Outcome: All design information required to manufacture and construct the project completed.	Outcome: Manufacturing, construction and Commissioning completed.	Outcome: Infrastructure handed over, **Aftercare** initiated, and **Building Contract** concluded.	Outcome: Infrastructure used, and maintained efficiently and to its greatest potential.

The framework outlines what activities a project should complete at each stage before moving to the next

Places for Everyone has adapted this framework, to reflect the requirements of high-quality active travel infrastructure planning and delivery, to ensure a consistent, safe, and fair approach to delivery and assessment.

Under each Stage, Places for Everyone has outlined core deliverables which all projects need to deliver and will be supported to do so. Some of these deliverables are essential for all projects, whilst others are only relevant for projects being delivered by Community-led organisations or for projects that are high value or particularly complex. Applicants will be notified if these additional deliverables are required during the assessment/award period.

Places for Everyone funding applications must include budget for each of the key deliverables as these are requirements and essential activities or documents.

Projects are expected to have completed everything required in the previous stage before it can receive funding and support to move to the next stage. See the Stage 0-2 Deliverables Section for more information on what is expected to be completed at each Stage

Funding across the project delivery stages
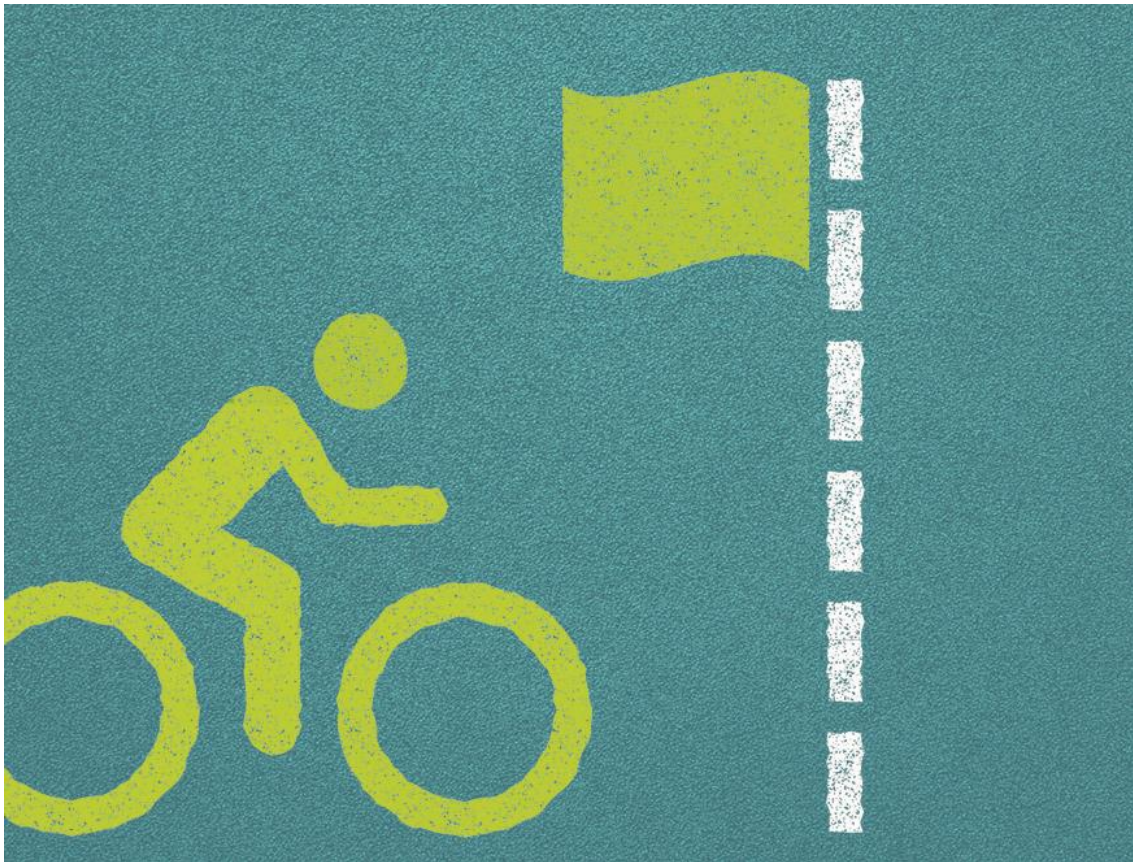
Applicants can apply for funding for their project's duration. If successful, funding can be confirmed for the current financial year (until the end of March).

There are restrictions around accruing monies into subsequent financial years. Agreements in principle may be made without a commitment to award future years. This is subject to confirmation at the start of each financial year.

Places for Everyone provides 100% funding for projects delivering stages within the Concept and Design stage groupings.

Making an application

How to apply

Places for Everyone invites applications for funding from local authorities, regional transport partnerships and national park authorities to deliver active travel infrastructure projects. Applications are open for each of the Project Stage Groupings (Dates for which are available on the Sustrans Showcase Website)

Applications for funding are submitted through the Sustrans project portal. The Portal is an online grant management tool used by Sustrans where applications are submitted, assessed, and managed by both the applicant and Sustrans.

Applicants are required to register on the Portal before they can apply, and all members of the project group are strongly encouraged to confirm registration at the soonest opportunity to ensure that Places for Everyone can communicate with them as necessary.

Details of how to submit a full application using the Places for Everyone Portal system will be published on the Showcase Website.

The application form is an online application form with a series of questions requiring both inputted answers and uploads of any supporting evidence. Following the submission of an application, the Places for Everyone team will assess and make a recommendation to a Decision-Making Panel (See Step-by-Step Process Overview).
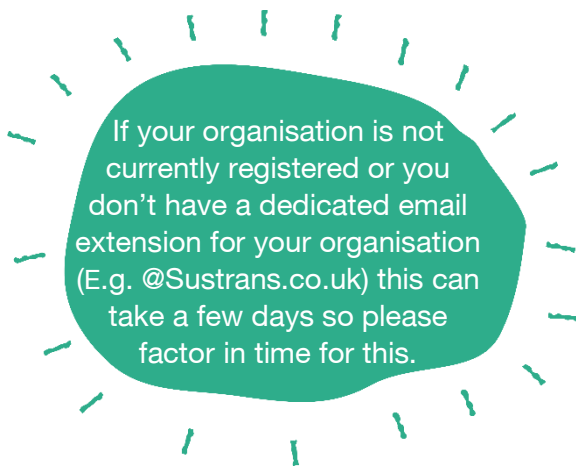
Successful applicants will be required to sign a legal agreement guaranteeing funding and confirming any additional conditions. We will provide feedback to unsuccessful applicants and, if applicable, invite them to re-apply at another time.

Step by step process overview
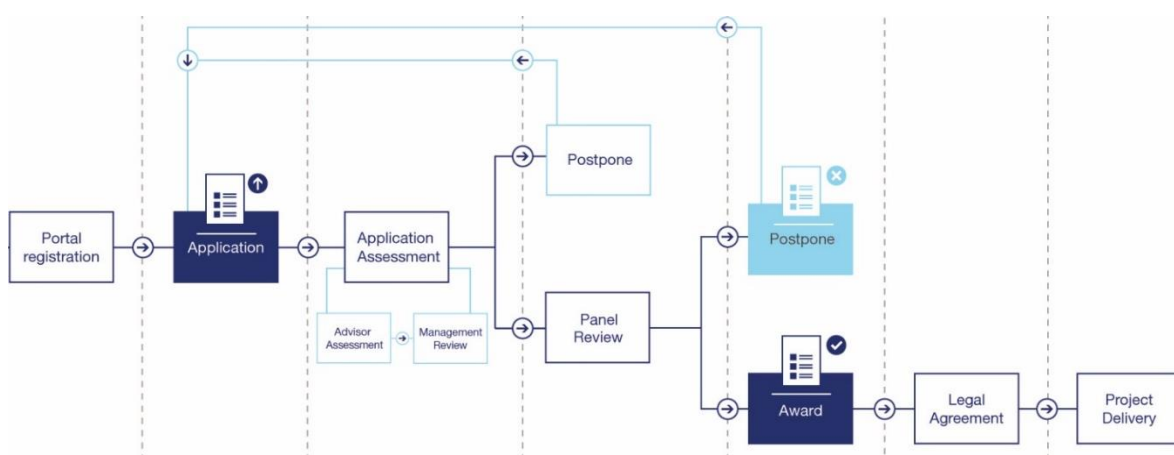
Step 1 – Portal registration – for first time applicants, or new contacts from existing partners

Applicant completes Portal registration details.

If your organisation is not currently registered or you don't have a dedicated email extension for your organisation (E.g. @Sustrans.co.uk) this can take a few days so please factor in time for this.

Step 2 – Application submission

Applicant completes full application form on Portal system in the application submission window. A template word document of the application form will be available to support you in completing the application on the Sustrans Showcase Website. Please note, Places for Everyone does not accept a completed version of this word document as an application, it is there to help prepare for the application only. All applications must be made through the Portal.

Step 3 – Application assessment, scoring and award

Application is assessed by Places for Everyone Advisors. If a project is assessed as being eligible for funding, a

recommendation to award is made to the decision-making panel along with scoring and assessment information (Step 5).

Step 4 Legal Agreement

If a project is awarded funding, conditions of funding are agreed and the outcome is communicated to the applicant. A legal agreement is then generated to be signed by Places for Everyone and the applicant organisation. Please see the Legal Agreement Template available on the showcase website. Please note that submission of Applications indicates substantive agreement to the terms of the Legal Agreement Template. If project is not awarded funding, this is communicated to the applicant with any additional information and feedback.

Programme budgets must be within single financial years to end of March. There are restrictions around accruing monies into subsequent financial years. Agreements in principle may be made without a commitment to award future years.

Step 5 – Project delivery

Once legal agreements are signed by Places for Everyone **and** the applicant organisation, the project can start to be delivered with Places for Everyone funding. The applicant, now a delivery partner, will be invited to a project initiation meeting, be allocated an Advisor, and provided with advice and additional guidance in terms of expectations and next steps

Concept Application Form

Applicants looking for funding for project Stages 0-2 need to complete the Concept Application Form.
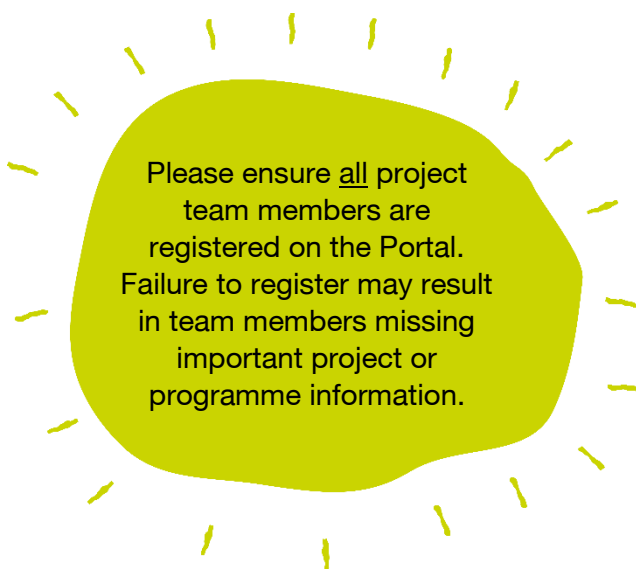
Below is an outline of the types of information we are looking for in the Concept application. We encourage all applicants to review the guidance below, the project deliverables detailed in the Appendix.

Please note, all applications must be submitted via the Portal using the online form. Places for Everyone cannot accept submissions via mail or email.

Project Detail and Team

- Identification of the lead organisation

- How many people form the project team in relation to the programme ambitions.

  o This helps Places for Everyone understand if the project is adequately resourced or not.

  Please ensure all project team members are registered on the Portal. Failure to register may result in team members missing important project or programme information.

- Confirmation of who is undertaking the roles of Client, Principal Designer and Designer

  o This is part of CDM (Construction Design and Management) Regulations 2015 and indicates to Places for Everyone the level of understanding around design and construction, health and safety, and sufficient resourcing for the project.

- Project rationale

  o A text box where you are invited to identify the current challenges faced by individuals and groups in the community

- What you intend to do

  o A text box where you are invited to identify what your project proposal is and how this project could address the identified issues as outlined above

- How your project relates to Places for Everyone's aim and outcomes

  o Text boxes where you are invited to explain how your project proposal will support the aim and objectives of Places for Everyone.

- Project location

  o Identify on a map where the project location will be so we can get an understanding of the project's geographic context and anticipated scope

Deliverables

Key deliverables are required at set Stages across the project lifecycle.

Stages 0-2 Deliverables are detailed on pages 17 to 19, and in more detail in the Appendix.

Please note: some minor changes and clarifications have been made to stage 0-2 deliverables which have been outlined in the appendix.

These deliverables are either evidence of the completion of activities, or other outputs, such as drawings. These should be included as part of applications for new and continued funding.

Projects may enter the Places for Everyone programme at Stage 0, Stage 1, or Stage 2.

If joining at the very beginning (Stage 0), we expect a project to complete all the essential Stage 0 deliverables outlined below, and any outlined in the award conditions, as part of project delivery. Some applicants may have already completed a portion of these deliverables, these should be submitted with the application for funding.

In the Concept Application form, applicants will be asked the following:

- To upload or evidence any existing deliverables, as outlined in the project stages framework below.
- To confirm if the completion of specific deliverables is included in the application for funding.

For projects applying to Places for Everyone at Stages 1 or 2, applicants are required to submit evidence of essential deliverables up to that point. Should these not meet with the expectations of the programme, we will discuss this with applicants and make remedial funding available.

Funding and programme

Finally, as part of the application, we ask for a delivery programme and a breakdown of costs against each Stage. The high-level costs entered into the application form should be supplemented with a more detailed cost breakdown demonstrating that all necessary deliverables have been considered. Where projects are to be put out to tender, indicative costs from previous projects should be provided.

Please think carefully about budget and programme to ensure costs are predicted as accurately as is reasonably possible, including contingency and an appropriate level of optimism bias, being realistic about how long it will take to deliver these.

It is expected that project budgets will change throughout the course of stages 0 and 1 as the scope and nature of projects are refined. Change requests for additional funding are welcome.

Please note: Where programmes and budgets have not been submitted or are not sufficiently detailed, applications may be rejected, or more detail requested.

Submission

Once all the above information is provided and uploaded the application can be submitted. Please note that submission of your application indicates substantive agreement to the terms of the Legal Agreement Template for the award of funding.

Once the application window closes, we will review and assess the application.

Stage 0-2 Deliverables

Stage	Stage 0: Strategic Definition	Stage 1: Preparation and Brief	Stage 2: Concept Design
Stage Overview	**Outcome:** The means of achieving the project aim and objectives are identified.	**Outcome:** Clear understanding of the feasibility constraints and measures required to complete the project.	**Outcome:** A preferred **Design Concept** promoted for delivery.

Essential deliverables
 	
(A glossary of the deliverables explaining what each is and what is expected can be found in the Appendix and what is expected)
	• **Outline** Strategic **Case**
	 ○ **Aims and objectives**
	 ○ **Programme and budget**
	 ○ **Project risk register**
	 ○ **Links to wider strategies**
	 ○ **Evidence of support**
	 ○ **Identification of land ownership**
	
	• **Delivery plan (outline)**
	 ○ **CDM plan**
	
	• **Stakeholder map**
	
	• **Communications and Community engagement plan (outline)**
	
	• **Identified project team**
	
	• **Data sharing strategy**
		• **Feasibility study**
		 ○ **Location plan**
		 ○ **Project risk register**
		 ○ **Designer risk register**
		 ○ **Equality Impact Assessment (EqIA)**
		 ○ **Options appraisal**
		 ○ **Preliminary Ecological Appraisal (PEA)**
		 ○ **Budget forecast**
		
		• **Statutory permissions identification**
		
		• **Monitoring and evaluation plan**
		
		• **Updated project management documents**
		 ○ **Strategic Case Documents**
		 ○ **Delivery Plan/Programme**
			• **Comprehensive Concept Package**
			 ○ **Map of location(s)**
			 ○ **More detailed options appraisal**
			 ○ **Cross-sectional and GA drawings**
			 ○ **Technical Surveys**
			   ▪ **Ground investigation**
			   ▪ **Site investigation**
			   ▪ **Topographical survey**
			   ▪ **Flood risk assessment**
			 ○ **Road Safety Audit Stage 1 (incl. Client and Designer response)**
			 ○ **Constraints Plan**
			 ○ **Maintenance Plan (identification)**
			 ○ **Traffic Regulation Order (TRO) details where required**
			
			• **Full** Strategic **Case**
			 ○ **Aims and objectives**
			 ○ **Anticipated Impact**

Essential deliverables Continued.
 	
(A glossary of the deliverables explaining what each is and what is expected can be found in the Appendix and what is expected)
		• **Updated communications and engagement documents**
		   o **Stakeholder Map**
		   o **Communications and Community Engagement Plan**
			o **Benefit cost ratio**
			   o **Programme and budget**
			   o **Project risk register**
			   o **Links to wider strategies**
			   o **Evidence of support**
			
			• **Statutory permissions identified**
			
			• **Behaviour change plan**
			
			• **Project communications**
			
			• **Updated project management documents**
			   o **Delivery Plan/Programme & Budget**
			   o **Equality Impact Assessment (EqIA)**
			   o **Risk Registers (Project and Design)**
			
			• **Updated Monitoring and evaluation plan**
			
			• **Updated communications and engagement documents**
			   o **Stakeholder map**
			   o **Communications and Community Engagement Plan**

Additional deliverables / considerations for high value or complex projects These are agreed during assessment and panel depending on project complexity, scope, scale or value	• **Identification of community advisory group** • **Project brand and style guide**	• **Public Life Survey** • **Environmental and Sustainability Review** • **Community Asset Map** • **Plan to create community advisory group** • **Longitudinal monitoring**	• **Visualisations** • **Multi-modal transport modelling aligned with project objectives** • **Plan for street trial (if appropriate)** • **Green and blue infrastructure proposals** • **Lighting proposals** • **Signalling proposals** • **Formative monitoring and evaluation** • **Updated Community Asset Map**

Assessment, scoring and award process

Concept Stage project applications will be assessed on their ability to demonstrate the following:

- How a project seeks to increase and diversify the number of trips made by walking, wheeling, or cycling for everyday journeys.
  - This is an assessment of how the proposal aligns with the Places for Everyone aim and objectives
  - The focus should be on improving walking, wheeling, or cycling for individuals or groups in the project area and both in terms of opportunities and equitability
  - The project should not seek to improve access by only one active mode, to the unacceptable or disproportionate detriment of others, such as improving cycling opportunities to the detriment of people walking or wheeling
- That adequate funding and resource has been accounted for within the project

budget and delivery plan in order to meet Places for Everyone requirements.
  - By adequate, Places for Everyone is looking to ensure the applicant has allocated sufficient budget for all the activities and deliverables. This shows the applicant understands and is realistic about their project and reduces the need to request additional funding and or programme extensions in the future
- The engagement/behaviour change/communications plans proposed are suitable given the scale and ambition of the project
- The applicant has the capability, either internally or from external support, to deliver the project or that there is a plan to hand over to a key stakeholder later.

Assessment of applications will take into consideration all sections of the application form.

The assessment process follows the following steps:

Step 4.1 Advisor Assessment → Step 4.2 Scoring → Step 4.3 Management Review → Step 5 Panel Review

Step 4.1: Advisor Assessment

We will allocate a Places for Everyone Advisor to a project during the application round who will assess the application based on the quality of its answers and submitted deliverables in relation to the work completed to date, how the applicant will deliver the project and how the project will support Places for Everyone to achieve its aim and objectives.

The Advisor will assess and make a recommendation for funding, also outlining if there are likely to be any conditions of funding or recommendations for the panel.

Step 4.2: Scoring

Concept applications will be scored across three areas: **Impact**, **Deliverability and risk** and **Cost**, using the scoring criteria detailed in the next section. Scores will be used by the decision-

making panel to inform funding decisions should the fund be over subscribed.

Step 4.3: Management Review

All assessments and recommendations are reviewed by Places for Everyone Grant Managers for consistency. They may also identify additional conditions or recommendations for some projects.

Grant Managers may also involve individuals with key skills such as design and engineering, monitoring and evaluation or communications and engagement as part of this review depending on project complexity.

This process is to ensure fairness across the programme for all applicants.

Step 5: Decision-making Panel

All project recommendations will be presented to a decision-making panel who will review Advisor and Grant Manager recommendations and make final funding decisions. They may also request additional conditions to the funding depending on the complexity of the project.

The panel for Concept projects consists of:

- Head of Programme, Places for Everyone – Grants
- Head of Programme, Places for Everyone – Services
- Head of Design Engineering and Assurance
- Principal Mobility Planner
- Head of Programme, Behaviour Change
- Head of Policy and Communications, Scotland
- Head of Strategic Partnerships and Strategic Development:

We inform the applicant of the panel's decision, and if successful, we start the process to put in place a legal agreement for funding.

Funding Commitments and Legal Agreements

Funding commitments are now limited to the financial year, to the end of March, in which awards are made. **No funding can be accrued into subsequent financial years**. However, awards in principle will be made to complete the project to the end of Stage 2.

The process to put in place a legal agreement involves adding any additional conditions to an updated standard template. The agreement is signed by Places for Everyone and sent to the applicant, to be signed by the individual identified in the application form as the applicant's legal signatory. ***Please note that submission of your application indicates substantive agreement to the terms of the Legal Agreement Template.***

An applicant is given eight weeks to sign a legal agreement, with prompts and reminders to sign every fortnight.

If a legal agreement is not signed within eight weeks, unless otherwise stated, the award of funding will be retracted.

Project applications which have funding retracted due to an unsigned legal agreement may reapply at the next funding round and will be subject to the same assessment procedure. There will not, however, be any guarantee of funding at the next round.

To understand timeframes for application open dates, deadlines, and decision-making panels, please see the timetable on the Places for Everyone showcase website.
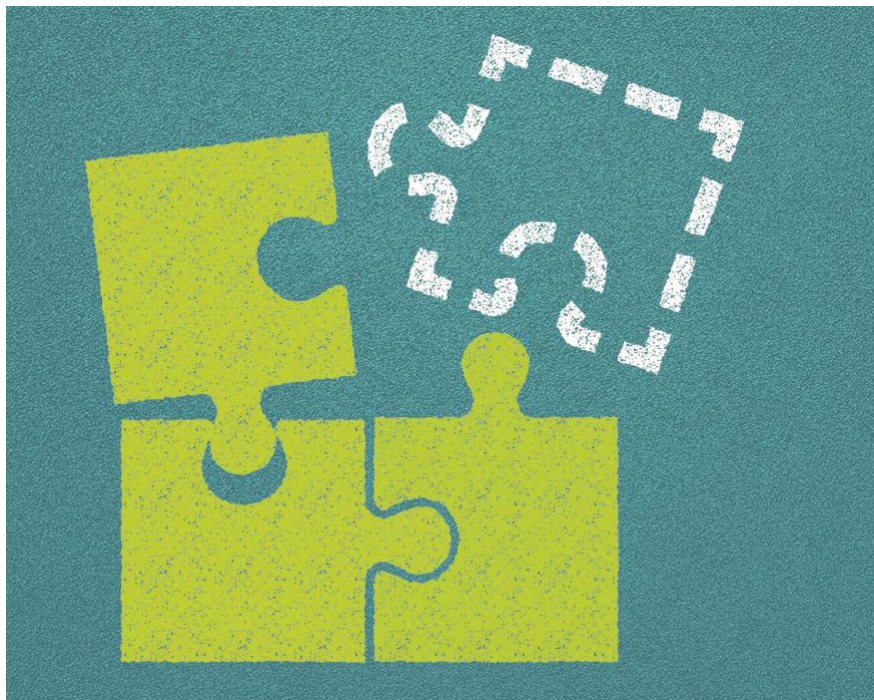
Scoring

Impact

Applications are scored by the Advisor for impact against the aims and objectives of the PfE programme. The potential impact of projects, and how projects seek to make that impact will vary considerably; some will affect many people, whereas others may affect fewer people but make a much larger impact on those it does. The criteria within this section have been drawn up to allow an objective and relative weighting to best capture project context. Each criteria has one mark assigned to it. Where multiple criteria within one section are true, cumulative marks will be scored. E.g. a project that improves walking and wheeling to school OR cycling access to school would receive one point. A project that improves walking, wheeling and cycling access to school would receive two points.

A total of 30 points are available within this scoring. It is unlikely that any project could achieve all 30 points as they prioritise a range of different criteria that relate to different kinds of and purposes of interventions.

Detailed guidance on how to score in each area can be found in our Scoring Guidance document.

Walking and Wheeling

- Project aims to provide walking and wheeling infrastructure in an area underserved by public transport. Project will facilitate trips up to 0.5 km walking and wheeling journeys in a town centre
- Project will facilitate trips up to 1km walking and wheeling everyday journeys
- Project will facilitate trips of 1-3km walking and wheeling everyday journeys
- Project aims to address a significant gap in walking and wheeling provision
- Project aims to provide or improve walking and wheeling to a public transport stop and enable multi-modal journeys
- Project aims to provide or improve walking and

Walking, Wheeling & Cycling

- Project aims to provide, direct, best practice infrastructure on a main road (a road that carries a high volumes of motorised vehicle traffic for its location)
- Project aims to increase permeability for walking, wheeling, and cycling, shortening journey times and making more active trips practicable.
- Appropriate data has been used to demonstrate that the project should be considered a priority project within the Local Authority region in terms of potential number of active travel trips or mode shift

Cycling

- Project aims to provide cycling infrastructure in an area underserved by public transport.
- Project will facilitate everyday cycling journeys up to 15mins cycling
- Project will facilitate everyday cycling journeys from 15-40mins.
- Project aims to address a significant gap in cycle provision which will unlock access to an existing wider network
- Project aims to provide or improve cycling to a public transport stop and enable multi-modal journeys
- Project aims to provide or improve cycling journeys to a major public transport hub and enable multi-modal journeys

wheeling journeys to a major public transport hub and enable multi-modal journeys

Schools

Walking and Wheeling

- Project aims to improve walking and wheeling access to a school (this can be by a new route direct to a school or by filling in existing gaps)
- Project aims to improve catchment-wide walking and wheeling access to a school (this can be by new routes direct to a school or by filling in existing gaps)

Cycling

- Project aims to improve cycling access to a school (this can be by a new route direct to a school or by filling in existing gaps)
- Project aims to improve catchment-wide cycling access to a school (this can be by new routes direct to a school or by filling in existing gaps)

Quality, safety and equality, diversity and inclusion

Walking and Wheeling

- Project aims to raise the standard of infrastructure across the project area such that journeys made by walking or wheeling can be better made by all
- Project aims to address social barriers such as improving passive surveillance, removing perceived lurking spots, improving lighting, improving access/egress points or by providing an alternative route

Cycling

- Project aims to improve the standard of existing infrastructure to remove conflict, provide a higher level of service and/or remove any physical barriers to access by all

Walking, Wheeling & Cycling

- Project aims to reduce motor vehicle volumes in order to make walking and wheeling and on-road cycling within the project area, safer, more pleasant and inclusive (this could include modal filters, introduction of one way systems, or pedestrianisation)
- Project aims to address social barriers to active travel such as improving passive surveillance, removing perceived lurking spots, improving lighting, improving access/egress points or by providing an alternative route
- Project plan demonstrates how the needs of diverse groups and different protected characteristics will inform inclusive design decisions.
- Project aims to improve the standard of existing infrastructure, or provide new infrastructure, to remove conflict, provide a higher level of service and/or remove any physical barriers to access by all
- The project will target provision to make active, everyday journeys towards those living within an area identified by the Scottish Index of Multiple Deprivation as being among the 10% most deprived areas

- The project will target provision to make active, everyday journeys towards those living within an area identified by the Scottish Index of Multiple Deprivation as being among the 20% most deprived areas
- The project will target provision to make active, everyday journeys towards those living within an area identified by the Scottish Index of Multiple Deprivation as being among the 50% most deprived areas
- The project will target provision to make active, everyday journeys towards those living within an area identified by the Scottish Index of Multiple Deprivation as being among the 10% most access deprived
- The project will target provision to make active, everyday journeys towards those living within an area identified by the Scottish Index of Multiple Deprivation as being among the 20% most access deprived
- The project will target provision to make active, everyday journeys towards those living within an area identified by the Scottish Index of Multiple Deprivation as being among the 50% most access deprived

Deliverability and risk

An assessment of deliverability will be made considering the following:

- Local policy or political support
- Land ownership
- Funding
- Design challenges

Each project will be given a High, Medium or Low score for the purposes of comparison. Projects assessed as being high risk will not be rejected outright, however, should the programme be oversubscribed, will be less likely to be successful.
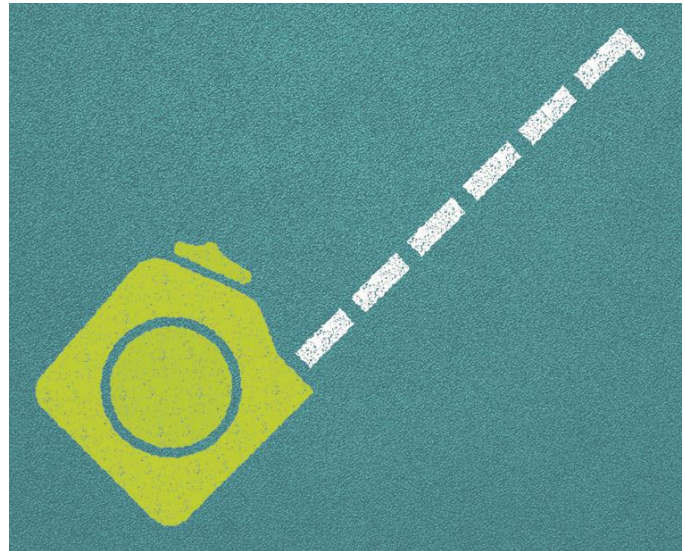
Cost

Relative cost:
For linear infrastructure such as cycleways, the indicative £ per mile cost will be considered. Other types of intervention will also be categorised into High, Medium, or Low.

Absolute cost:
The absolute monetary cost of projects will also be considered to ensure that there is a variety of scales of project in the pipeline, with a High, Medium, and Low score given relative to the estimated construction costs of all applications.

Next steps

The dates of application windows, deadlines and decision-making panels will be updated on the Showcase website where you can also find inspiration on the types of projects Places for Everyone funds.

Otherwise, in preparation, please register on the Sustrans Project Portal if you have not already done so